Government of Nepal
Ministry of Home Affairs
Department of National ID and Civil Registration
Singhadurbar, Kathmandu

Invitation for Sealed Quotation for the procurement of ***Replacement for faulty spare parts for Entrust Data card MX6100 (MXX610770) NID Card Personalization Machine.***

Sealed Quotation No: DoNIDCR/SQ/2083-84-1-R1

Date of first Publication: 2083-05-26 (11th September, 2026)

Date of Second Publication: 2083-06-06 (22nd September, 2026)

1. The ***Department of National ID and Civil Registration*** invites sealed quotations from registered Suppliers for the procurement of ***Replacement for faulty spare parts for Entrust Data card MX6100 (MXX610770) NID Card Personalization Machine.***
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of ***Department of National ID and Civil Registration, Singhadurbar, Kathmandu, Telephone No:.-014200895 Ext.131,Email: store@donidcr.gov.np*** or may visit PPMO website www.bolpatra.gov.np.
3. A complete set of Bidding Documents may be purchased from the office ***Department of National ID and Civil Registration Singhadurbar, Kathmandu*** by eligible Bidders, on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 till ***2083-06-12 (28th September, 2026)*** during office hours in the following account:

   Name of the Bank: Everest Bank Limited

   Name of Office: Department of National ID and Civil Registration

   Office Code no.: 314013501 Office Account no.: 00100106200000

   Rajaswa (revenue) Shirshak no.: 14229
4. Sealed bids must be submitted to the office ***Department of National ID and Civil Registration, Singhadurbar, Kathmandu*** by hand on or before ***12:00 pm NST*** on ***2083-06-13 (29th September, 2026).*** Bids received after this deadline will be rejected.
5. The bids will be opened in the presence of Bidders' representatives who choose to attend at ***14:00 pm NST, 2083-06-13 (29th September, 2026)*** at the office of Department of National ID and Civil Registration, Singhadurbar, Kathmandu. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of ***NRP 45,200***/-, which shall be valid for 30 days beyond the validity period of the bid (i.e.***2083-08-26***). If bidder wishes to submit the Cash Security, the cash should be deposited in Deposit Account No. ***1960100102030000 at Rastriya Banijya Bank Ltd., Singhadurbar Kathmandu,*** and submit the receipt of the deposited amount of cash along with the Sealed Quotation.
6. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
7. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.