Invitation for Bids

Government of Nepal
Ministry of Health and Food Safety
National Public Health Laboratory
Teku, Kathmandu

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Invitation for Bids No:**01: NPHL/G/NCB/01/083-84**

1. The ***National Public Health Laboratory*** invites ***electronic*** bids from eligible bidders for the procurement of ***Office Goods*** under National competitive bidding – Single Stage Single Envelope procedures**.** The bidder may submit the bid for single or more packages/lots as mentioned below and offer discounts/ cross discounts. Evaluation will be done for each package/lot, with contracts awarded based on the award combination that is of least cost to the Purchaser.]
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of ***National Public Health Laboratory, Teku Kathmandu Nepal*** or may visit PPMO egp system www.bolpatra.gov.np/egp.
3. Bidder may download the bidding documents for e-submission from PPMO's e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically.
4. Pre-bid meeting shall be held at ***10th August, 2026, 11:00 am at National Public Health Laboratory, Teku Kathmandu***
5. Electronic bids must be submitted through PPMO's e-GP system www.bolpatra.gov.np/egp on or before ***12:00*** on ***20th August, 2026***. Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at ***13:00 on 20h August 2026*** at the office of ***National Public Health Laboratory, Teku, Kathmandu***. Bids must be valid for a period of ***90*** from the bid submission deadline and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting as belows which shall be valid for 30 days beyond the validity period of the bid ***16th December 2026.***

Package	Discription	Bid Security Fee (NPR)
1	Different Stationary Item and Quantity	21700.00
2	Different model printer cartridge and Quantity	4700.00
3	Different Items and Quantity	6400.00
4	Different Items and Quantity	13900.00

If the Bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Deposit Account No: ***1700100102030000*** at **Rastriya Banijya Bank, Teku** and submit the receipt of the deposited amount of cash along with the bid.

7. If the last date of submission falls on a public holiday[1] applicable to purchaser, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.

8. The name and identification of the contracts (*packages/Lots*)are as follows:

Package	Discription
1	Different Stationary Item and Quantity
2	Different model printer cartridge and Quantity
3	Different Electronic Items and Quantity
4	Different Cleaning related goods Items and Quantity

[1] In case of electronic bid invitation, purchaser shall extend the deadline as required in the e-GP system.