Invitation for Bids

Government of Nepal (GoN)
Ministry of Industry, Commerce and Supplies
Singhadarbar, Kathmandu

Date of publication: 2083/06/06
Invitation for Bids No: MoICS/GoN/G/01/83-84

Name of the Development Partner [if applicable]: NA
Loan/Credit/Grant No [if applicable]: NA

1. ***Government of Nepal (GoN)*** has ***allocated funds*** from ***GoN, The Ministry of Industry, Commerce and Supplies*** towards the cost of ***Stationery and Office Goods*** and intends to apply part of the funds to cover eligible payments under the Contract for MoICS/GoN/G/C/01/83-84. Bidding is open to all eligible Bidders from all countries as defined in ITB Clause 4 (Eligible Bidders).
2. The **Ministry of Industry, Commerce and Supplies** invites ***sealed*** bids from eligible bidders for the procurement of ***Stationery and Office Goods*** under National competitive bidding – Single Stage Single Envelope procedures.
3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of ***Ministry of Industry, Commerce and Supplies, Singhadurbar, Kathmandu (info@moics.gov.np, 01-4211686)***
4. A complete *set* of Bidding Documents may be purchased from the office ***Ministry of Industry, Commerce and Supplies, Singhadurbarar, Kathmandu*** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NPR***3,000*** till ***2083/06/23*** during office hours ***in the account as specified below***.
   Name of the Bank: Rastriya Banijya Bank
   Name of Office: Ministry of Industry, Commerce and Supplies
   Office Code no. : 307003501 Office Account no.: 1000100200010000
   Rajaswa (revenue) Shirshak no.: 14229
5. Pre-bid meeting shall be held at ***Ministry of Industry, Commerce and Supplies, Singhadurbarar, Kathmandu*** at 14.00, 2083/06/16.
6. Sealed bids must be submitted to the office ***Ministry of Industry, Commerce and Supplies, Singhadurbar, Kathmandu*** by hand/courier on or before ***12.00PM*** on ***2083/06/27***. Bids received after this deadline will be rejected.
7. The bids will be opened in the presence of Bidders' representatives who choose to attend at ***14.00, 2083/06/27*** at the office of ***Ministry of Industry, Commerce and Supplies, Singhadurbar, Kathmandu***. Bids must be valid for a period of ***90 Days*** from the bid submission deadline and must be accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NPR ***60,000/- (Sixty Thousands Only)***, which shall be valid for 30 days beyond the validity period of the bid (i.e. 2083/10/27.)
8. If the last date of purchasing and /or submission falls on a public holiday[1] applicable to purchaser, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.

[1] In case of electronic bid invitation, purchaser shall extend the deadline as required in the e-GP system.