Section I. Invitation for Sealed Quotation

Name of the Office: Thaha Municipality Office, Makwanpur

Address of the Office: Indrayanichaur,Makwanpur

Invitation for Sealed Quotation for the procurement, supply and delivery of stationery items
Sealed Quotation No: LOC/NCB/Goods/SEQ/STN-02-2083/84

Date of first Publication: 21-09-2026

1. The Thaha Municipality Office, Makawanpur invites sealed quotations from registered Suppliers for for the Procurement, supply and delivery of stationery items).
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Thaha Municipality indrayanichaur Makwanpur, Phn.057400056, Email: thahamunicipality@gmail.com .
3. A complete set of Bidding Documents may be purchased from the office Thaha Municipality Office, Makawanpur and the office Thaha Municipality Office, Makawanpur by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1000.00 till 28-09-2026 12:00 during office hours.
4. "Due to inconvenience of the government e-Gp system the electronically submission of application is **INVALID**.
5. Sealed bids must be submitted to the office ***Thaha municipality office, indrayanichaur makwanpur*** by hand in presence of authorized personnel before 12:00 pm on 28/09/***2026.*** Bids received after this deadline will be rejected. Bidders, submitting their bid should deposit the cost of bidding document Rs 1000 in the following account and submit the receipt during the bid submission.

   Name of the Bank: Agricultural Development Bank Ltd.

   Acc Holders name: Thaha Municipality

   Office Code no.: 80332401300

   Office Account no.: 0508401155738121

   Rajaswa (revenue) Shirshak no.: 14249 (Thaha Municipality Ga 1.1 Internal Revenue.)

6. The bids will be opened in the presence of Bidders' representatives who choose to attend at 28-09-2026 13:00 ***at*** the office of Thaha municipality office, indrayenichaur makwanpur Bagmati Province Nepal. Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of 35000, which shall be valid for 30 days beyond the validity period of the bid [(i.e.Refer Clause ITB 20.1]. If bidder wishes to submit the Cash Security, the cash should be deposited in

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   Acc Holders name: Thaha Municipality

   Office Code no.: 80332401300

   Office Account no.: 0508401155738030

and submit the receipt of the deposited amount of cash along with the Sealed Quotation.

7. If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
8. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.