नेपाल सरकार
अर्थ मन्त्रालय

आन्तरिक राजस्व विभाग

लाजिम्पाट, काठमाडौं
मिति २०८३/०६/०६

मसलन्द तथा कार्यालय सामाग्री खरिद सम्बन्धी बोलपत्र आव्हानको सूचना

यस विभागको लागि मसलन्द तथा कार्यालय सामाग्री बोलपत्रको माध्यमबाट खरिद गर्नुपर्ने भएकोले इच्छुक फर्म, संस्था, कम्पनीले यो सूचना प्रकाशन भएको मितिले २१ दिन भित्र यस विभागको सामान्य प्रशासन शाखाबाट वा आन्तरिक राजस्व कार्यालय, महाराजगंजको लेखा शाखाबाट बोलपत्र फाराम खरिद गरी २२औं दिन दिनको १२:०० बजे सम्म पेश गर्नु हुन सम्बन्धित सबैमा जानकारी गराईन्छ। बोलपत्र पाइने स्थान, दस्तुर, पेश गर्ने, खोल्ने स्थान लगायतका विस्तृत विवरण सहितको सूचना यस विभागको website: www.ird.gov.np र सूचना पाटीमा समेत राखिएको व्यहोरा सम्बन्धित सबैको जानकारीको लागि यो सूचना प्रकाशन गरिएको छ ।

तपसिल

क्र.सं.	ठेक्का नं.	कामको विवरण	बोलपत्र फाराम दस्तुर	जमानत बापतको रकम	कैफियत
१.	IRD/NCB/G/2083-84/01	The Procurement of Stationery and Office Goods	रु.३,०००।-	रु.६५,०००।-	

बोलपत्र फाराम पाईने स्थानः आन्तरिक राजस्व विभाग, लाजिम्पाट र आन्तरिक राजस्व कार्यालय, महाराजगञ्ज।
बोलपत्र फाराम खरिद गर्ने अन्तिम मितिः २०८३ असोज २६ गते बिहिबार कार्यालय समयभित्र ।
बोलपत्र फाराम दाखिला गर्ने अन्तिम मिति र स्थानः २०८३ असोज २७ गते शुक्रबार दिनको १२:०० बजेभित्र । आन्तरिक राजस्व विभाग, लाजिम्पाट, काठमाडौं।
बोलपत्र खोल्ने मिति र समयः २०८३ असोज २७ गते शुक्रबार दिनको १४:०० बजे।

Invitation for Bids

Government of Nepal
Ministry of Finance
Inland Revenue Department

Date of publication:22 September, 2026
Invitation for Bids No: IRD/NCB/G/2083-84/01

1. The **Inland Revenue Department** invites sealed bids from eligible bidders for ***The Procurement of Stationery and Office Goods*** under National competitive bidding – Single Stage Single Envelope procedures**.**
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of ***Inland Revenue Department, Lazimpat, 01-5970081 Ext. 237.***
3. A complete *set* of Bidding Documents may be purchased from the office ***Inland Revenue Department, Lazimpat, Kathmandu and Inland Revenue Office, Maharajgunj*** by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NPR 3000 in the following account till ***12 October 2026***. during office hours.

   Name of the Bank: Rastriya Banijya Bank
   Name of the Office: Inland Revenue Department, Lazimpat, Kathmandu
   Office Code no: 305043501, Office Account No.: 1000100200010000
   Rajaswo(revenue) Shirshak No: 14229.
4. Pre-bid meeting shall not be held.
5. Sealed bids must be submitted to the office ***Inland Revenue Department, Lazimpat, Kathmandu*** by hand/courier on or before ***12 noon*** on ***13 October 2026.*** Bids received after this deadline will be rejected.
6. The bids will be opened in the presence of Bidders' representatives who choose to attend at ***2:00 PM of 13 October, 2026*** at the office of ***Inland Revenue Department, Lazimpat***. Bids must be valid for a period of ***90 days*** from the bid submission deadline and must be accompanied by a bid security, amounting to a minimum of NPR ***65,000/-***, which shall be valid for 30 days beyond the validity period of the bid (i.e. 9th ***February, 2027***). If bidder wishes to submit the Cash Security, the cash should be deposited in the following Account and submit the receipt of the deposited amount of cash along with the Sealed Quotation.

   Name of the Bank: Rastriya Banijya Bank
   Name of the Office: *District Treasury Controller Office, Lainchour, Kathmandu*
   Office Code no: 305043501, Office Account No.: 1100100102030000
7. If the last date of purchasing and /or submission falls on a public holiday applicable to purchaser, then the next working day shall be considered as the last date. In such case the validity period of the **bid and** bid security shall remain the same as specified for the original last date of bid submission.